

CHP Cares 7B to IR Handoff Checklist

STEP ONE –

7:30AM PHONE CALL

- ✓ 7B Clinical Leader will call IR RN 864-8187
- ✓ General Anesthesia may call the 7B Clinical Leader or the PA at any time for additional information needed
- ✓ RNs will discuss the following info regarding IR transfers:

7B CL will discuss:

- Name, DOB,
- Intended Procedure
- Isolation Status
- Parental Presence – family going with patient to IR?
- Whether the patient will be escorted by an RN or transport
If yes, the IR RN will ensure the entire team is available to accept handoff when the 7B RN arrives with the patient
- Whether the 7B RN needs called >30minutes to prepare for transfer
- Phone number of RN caring for the patient
(will be used to call for the patient and if the RN has any questions after they have reviewed the pre-op checklist and patient chart)

IR RN will discuss:

- Approximate block time of the procedure

STEP TWO –

7B HANDOFF TO IR

- ✓ The IR RN will look in nurse-call for the primary nurse's name and phone number.
- ✓ The IR RN will call the nurse directly when they are ready for the patient transfer.
- ✓ 7B RN will give handoff over the phone if they are not escorting patient to holding area.
- ✓ 7B RN will document that handoff was given by writing a free text comment in the comment box of the Pre Procedural Checklist in Cerner

C (Child) –

- Name
- DOB
- Allergies
- Isolation Status
- NPO status
- IV Access
- Current IVF – will they be hep-locked? Any special considerations for fluid/glucose?
- ID band
- Consents
- Tubes/Drains

H (History) –

- Brief medical history

P (Plan) –

- Planned Procedure
- Any medications due while patient is in IR

Cares –

- Parents coming to holding area with patient?
- Opportunity for questions