

Child Life Special Event/Visitor Guidelines

Thank you for your interest in visiting Children's Hospital of Pittsburgh of UPMC. The Child Life Department welcomes the opportunity to coordinate with community members to provide a variety of play, recreation, and social opportunities to our patients and families.

We appreciate your desire to generously offer your time, entertainment or donation. So that we may facilitate a positive experience for our patients and families, as well as for you, the following guidelines have been established for special events/ guest visitors.

- Visitor Guidelines
 - All attendees must be screened and approved ahead of time through the Child Life Department.
 - All attendees are required to be in good health;
 - No recent exposure to communicable diseases.
 - Not displaying concerning symptoms within 48 hours of visit date.
 - All attendees are required to sign confidentiality agreements to protect the privacy of our patients.
 - All attendees must be over the age of 16.

- Event Guidelines
 - Successful events are:
 - Unique and entertaining.
 - Appropriate for hospital environment.
 - Appropriate for various ages.
 - Approval
 - Child Life can cancel/deny an event at any time if deemed inappropriate.
 - Area of event
 - Child Life will determine the best location within the hospital for each event.
 - Visitors are only permitted go to pre-approved areas.

- Event Recurrence
 - Individuals may visit the hospital once per calendar year as guest:
 - Health screening and confidentiality agreement required prior to visit.
 - Individuals wishing to visit more than one time per calendar year are invited to become a Children's Hospital of Pittsburgh volunteer <http://www.chp.edu/about/volunteer>

If you or your group fall outside of these guidelines, but still wish to support the patients and families here, please consider one of the following options:

- Host a community event benefiting Children's Hospital of Pittsburgh <https://www.givetochildrens.org/home>
- Become a Volunteer through Volunteer Services <http://www.chp.edu/about/volunteer>
- Organize an approved collection drive, i.e. gift cards, toys, etc. <http://www.chp.edu/for-parents/before-your-childs-visit/during-visit/child-life/toy-donations>

For more information or to start the planning process, please email our Special Events Coordinator: rebecca.desmond@chp.edu .