

VOLUNTEER IMMUNIZATION INFORMATION SHEET

PLEASE REVIEW TO SEE WHAT IS REQUIRED BEFORE STARTING AS A VOLUNTEER AT CHILDREN'S HOSPITAL OF PITTSBURGH

In order to be in compliance with Hospital regulations, volunteers are required to provide and/or obtain updated documentation for the following immunizations:

Tuberculosis (TB/PPD) Test - 2-step TB test is now required for all new volunteers, and a 1-step test is an annual requirement for all current volunteers

Flu Shot - Mandatory requirement for all volunteers during Flu season (December 1 through March 31)

Tdap - Beginning June 1, 2016 - If turning in documentation, must be from the past 10 years

What is Tdap?

It is a combination vaccine that protects against three potentially life-threatening bacterial diseases: tetanus, diphtheria, and pertussis (whooping cough).

You can turn in these requirements by:

Presenting updated documentation signed by your physician

- 2-Step TB test - within the past six months **or** Quantiferon Gold blood test.
- Flu Shot – from the current flu season (August 1 – March 31)
- Tdap – within the last 10 years

OR

Make an appointment with Children's Hospital/UPMC Employee Health Office for FREE testing

- Children's Hospital Employee Health Office – **412-692-8450** (located in CHP Administrative Office Building)
- UPMC Employee Health Office (Oakland) – **412-647-3695** (located in Suite 500 (5th Floor), in the Medical Arts Building, 3708 5th Ave)
 - PLEASE NOTE OAKLAND OFFICE WILL ONLY PROVIDE TB/FLU SHOTS
- Volunteer Services can provide a complete list of UPMC Employee Health office locations that provide FREE testing for volunteers
- Use this information sheet to share with UPMC Employee Health locations as proof that you are CHP Volunteer applicant.

Please note, that all **Teen Volunteers under the age of 18, must have a parent permission form signed if receiving a TB test, Tdap or Flu shot from CHP/UPMC Employee Health Office. The Volunteer Services Department can provide this permission form.*

IMPORTANT INFORMATION ABOUT TB TESTING

- CHP's TB Clinics are provided in January – and no appointments will be required to get TB test at one of the clinics.
- You will need to return to CHP Employee Health 48-72 hours after testing to have the test read.
- No testing will be done on Thursdays as they are not open on the weekend to provide the reading.
- Please ask Employee Health staff to provide documentation of your results for you to turn in to the Volunteer Services Department.
- Please note, in October and January, Children's Hospital Employee Health Office will not be available in the office during the times they are conducting on-site Flu Shots (in October) and TB Tests (in January).
- **If you have had a positive TB test** - all volunteers who have had a positive TB test will be required to take Quantiferon Gold blood test with Children's Hospital or UPMC Employee Health Office.

When you have completed these steps, you can turn in the documentation from your physician/clinic or CHP/UPMC Employee Health Office to the Volunteer Services Department by:

MAIL – Send scanned copy by email to – volunteercoordinator@chp.edu

FAX – to **412-692-8468**

TURN IN ORIGINAL COPY – to Volunteer Services Department
