

# COMMON CHILD LIFE INTERNSHIP APPLICATION

For Internship Session: \_\_\_\_\_

(Example: Fall 2012)

\_\_\_\_\_  
First Name

\_\_\_\_\_  
Last Name

## Application Checklist Review

- ☐ Completed and Signed Application Form
- ☐ College/University Transcripts (if applicable, include both undergraduate and graduate)
- ☐ Reference Letters\*\*
- ☐ Resume/Curriculum Vitae
- ☐ Attachment of additional application materials as required by each program

**I attest that the information in this application is true and accurate to the best of my knowledge.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**REMINDER:** Applicants must check with EACH internship program to verify that internship eligibility requirements are met and to determine whether additional items are required to be submitted with this application form.

Examples of additional requirements that MAY be required include, but are not limited to:

- a completed background check form
- completion of additional essay questions or exercises
- official documentation of volunteer hours
- \*\*specific number and type of reference letters

## **SUBMITTING YOUR APPLICATION:**

Completed applications should be mailed **directly** to the internship programs to which you are applying. DO NOT MAIL YOUR APPLICATION TO THE CHILD LIFE COUNCIL OFFICE. Please contact individual programs for their direct mailing information.

Applications should be postmarked by CLC's Recommended Internship Deadline for the specific internship session in which you are applying. Please note that some sites may follow other guidelines; please contact each program to confirm their individual requirements.

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## Personal Information

\_\_\_\_\_  
Last Name First Name (M.I.)

\_\_\_\_\_  
Present Phone

\_\_\_\_\_  
Permanent Phone

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Present Address

\_\_\_\_\_  
Permanent Address

\_\_\_\_\_  
City State/Province ZIP Code Country

\_\_\_\_\_  
City State/Province ZIP Code Country

## Emergency Contact

In case of emergency, notify:

\_\_\_\_\_  
Name Relationship

\_\_\_\_\_  
Address

\_\_\_\_\_  
Home Phone

\_\_\_\_\_  
Work Phone

\_\_\_\_\_  
City State/Province ZIP Code Country

## Application Category

☐ **University-affiliated** (internship  
hours will count toward course credit)

☐ **Independent** (internship hours will  
NOT count toward course credit)

[Please note: Some Child Life Internship Programs  
DO NOT ACCEPT independent interns]

If University-affiliated:

\_\_\_\_\_  
University Supervisor/Advisor Name

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Phone

\_\_\_\_\_  
University Name

\_\_\_\_\_  
University Department Address

## Academic Information

Please list ALL colleges and universities attended:\*

1.

\_\_\_\_\_  
College/University Name City, State/Province

TO

\_\_\_\_\_  
Dates Attended (mm/year)

\_\_\_\_\_  
Graduation Date (mm/year)  
(include anticipated as well as official)

\_\_\_\_\_  
Major

Level:

☐ Bachelor's ☐ Master's

Check one of the above

\_\_\_\_\_  
GPA Cum

\_\_\_\_\_  
GPA in Major

2.

\_\_\_\_\_  
College/University Name City, State/Province

TO

\_\_\_\_\_  
Dates Attended (mm/year)

\_\_\_\_\_  
Graduation Date (mm/year)  
(include anticipated as well as official)

\_\_\_\_\_  
Major

Level:

☐ Bachelor's ☐ Master's

Check one of the above

\_\_\_\_\_  
GPA Cum

\_\_\_\_\_  
GPA in Major

\*NOTE: If additional space is necessary to complete the list of ALL colleges and universities attended, please go to page 7 of this form.

# COMMON CHILD LIFE INTERNSHIP APPLICATION

*For Internship Session:* \_\_\_\_\_

(Example: *Fall 2012*)

## Experience with Children in Healthcare Settings

1.

Institution			Position Title (e.g., volunteer, practicum student)	
Supervisor's Name and Credentials			Supervisor's Title	May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
TO				
Dates (mm/year to mm/year)	Hours/ Week	# of Weeks	Total Hours Completed	Supervisor's Phone
Briefly describe population and responsibilities: (approx 100 word limit)				

2.

Institution			Position Title (e.g., volunteer, practicum student)	
Supervisor's Name and Credentials			Supervisor's Title	May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
TO				
Dates (mm/year to mm/year)	Hours/ Week	# of Weeks	Total Hours Completed	Supervisor's Phone
Briefly describe population and responsibilities: (approx 100 word limit)				

3.

Institution			Position Title (e.g., volunteer, practicum student)	
Supervisor's Name and Credentials			Supervisor's Title	May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
TO				
Dates (mm/year to mm/year)	Hours/ Week	# of Weeks	Total Hours Completed	Supervisor's Phone
Briefly describe population and responsibilities: (approx 100 word limit)				

**NOTE: If additional space is necessary to complete this list, please go to page 7 of this form.**

## Other Child-Related Experiences

(i.e., child care, camps, education/teaching)

1.

Organization/Employer			Position Title (e.g., nanny, teen counselor, teacher)	
Supervisor's Name			Supervisor's Title	May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
TO				
Dates (mm/year to mm/year)	Hours/ Week	# of Weeks	Total Hours Completed	Supervisor's Phone
Briefly describe population and responsibilities: (approx 100 word limit)				

# COMMON CHILD LIFE INTERNSHIP APPLICATION

*For Internship Session:* \_\_\_\_\_

(Example: *Fall 2012*)

## Other Child-Related Experiences (continued)

2.

Organization/Employer

Position Title (e.g., nanny, teen counselor, teacher)

Supervisor's Name

Supervisor's Title

May we contact?

☐ Yes ☐ No

TO

Dates (mm/year to mm/year)

Hours/ Week

# of Weeks

Total Hours Completed

Supervisor's Phone

Briefly describe population and responsibilities: (approx 100 word limit)

3.

Organization/Employer

Position Title (e.g., nanny, teen counselor, teacher)

Supervisor's Name

Supervisor's Title

May we contact?

☐ Yes ☐ No

TO

Dates (mm/year to mm/year)

Hours/ Week

# of Weeks

Total Hours Completed

Supervisor's Phone

Briefly describe population and responsibilities: (approx 100 word limit)

4.

Organization/Employer

Position Title (e.g., nanny, teen counselor, teacher)

Supervisor's Name

Supervisor's Title

May we contact?

☐ Yes ☐ No

TO

Dates (mm/year to mm/year)

Hours/ Week

# of Weeks

Total Hours Completed

Supervisor's Phone

Briefly describe population and responsibilities: (approx 100 word limit)

**NOTE: If additional space is necessary to complete this list, please go to page 8 of this form.**

## Professional Involvement

Please list the names of any professional organizations you are a member of:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

*For Internship Session:*

### Child Life Relevant Coursework Information

*(Must complete section below – Official Transcripts to be submitted upon offer acceptance).*

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## Essay Questions

**Please answer the following questions:**

How did you first become interested in or aware of child life? (Approx. 200 words)

What have you done to increase your knowledge/awareness of this profession? (Approx. 200 words)

Briefly describe the ways in which the work of a child life specialist contributes to the health care experience of a child and his/her family. (Approx. 200 words)

Provide a specific example of a time that you used play to meet the developmental needs of a child. (Approx. 200 words)

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**For completion ONLY if additional space is required to complete applicant's listing of Academic Information, Experience with Children in Healthcare Settings, and/or Other Child-Related Experience.**

## Academic Information (Continued)

**Please list remaining colleges and universities attended:**

3. \_\_\_\_\_

College/University Name		City, State/Province	
TO			
Dates Attended (mm/year)	Graduation Date (mm/year)	Major	
(include anticipated as well as official)			
Level:	<input type="checkbox"/> Bachelor's <input type="checkbox"/> Master's		
Check one of the above		GPA Cum	GPA in Major

4. \_\_\_\_\_

College/University Name		City, State/Province	
TO			
Dates Attended (mm/year)	Graduation Date (mm/year)	Major	
(include anticipated as well as official)			
Level:	<input type="checkbox"/> Bachelor's <input type="checkbox"/> Master's		
Check one of the above		GPA Cum	GPA in Major

## Experience with Children in Healthcare Settings (Continued)

4. \_\_\_\_\_

Institution			Position Title (e.g., volunteer, practicum student)	
Supervisor's Name and Credentials			May we contact?	
TO			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Dates (mm/year to mm/year)	Hours/ Week	# of Weeks	Total Hours Completed	Supervisor's Phone

Briefly describe population and responsibilities:

5. \_\_\_\_\_

Institution			Position Title (e.g., volunteer, practicum student)	
Supervisor's Name and Credentials			May we contact?	
TO			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Dates (mm/year to mm/year)	Hours/ Week	# of Weeks	Total Hours Completed	Supervisor's Phone

Briefly describe population and responsibilities:

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(Example: *Fall 2012*)

## Other Child-Related Experiences (Continued)

5.

Organization/Employer

Position Title (e.g., nanny, teen counselor, teacher)

May we contact?

☐ Yes ☐ No

Supervisor's Name

Supervisor's Title

TO

Dates (mm/year to mm/year)

Hours/ Week

# of Weeks

Total Hours Completed

Supervisor's Phone

Briefly describe population and responsibilities:

6.

Organization/Employer

Position Title (e.g., nanny, teen counselor, teacher)

May we contact?

☐ Yes ☐ No

Supervisor's Name

Supervisor's Title

TO

Dates (mm/year to mm/year)

Hours/ Week

# of Weeks

Total Hours Completed

Supervisor's Phone

Briefly describe population and responsibilities: